



TERMS OF SERVICE

Five D Media will provide all image and video files and links to websites (if applicable) at the completion of the project. Client receives full rights to images and video files and may reuse any images received, so long as they are credited to Five D Media, where possible.

Client understands that hosting of the 3D Virtual Tour model is through Matterport™ and agrees to set up an account at Client's expense. Client understands that some properties may require multiple models, depending on the size and scope of the property, to be determined during the site visit. Five D Media can provide hosting of a model at Client's request for a fee of \$45/month. Client understands that a termination of a Matterport™ account or hosting service by Five D Media will result in the permanent deletion of the property model.

PROJECT SCOPE

DELIVERABLES AND CLIENT PROVISIONS

Client has selected the following PACKAGE:

____ **HDR PHOTOGRAPHY PACKAGE**

- 12 HDR Images per 1,000 sq. feet at a minimum of two images per room and exterior views
- Client will receive all images in JPG format. All images are high-resolution and ready for print or web applications.

CLIENT PROVISIONS: CLIENT AGREES TO COMPLETE THE PHOTOGRAPHY CHECKLIST (ATTACHED) PRIOR TO THE SELECTED PHOTOSHOOT. CLIENT UNDERSTANDS THAT IF THE PROPERTY IS NOT READY TO BE PHOTOGRAPHED OR SCANNED, A RESCHEDULING FEE OF \$200 MAY BE CHARGED.

____ **MATTERPORT™ 3D VIRTUAL TOUR PACKAGE**

- 3D Virtual Tour, in the form of a website link, to be hosted by Matterport™
- Client will receive a 3D VIRTUAL TOUR, in the form of a website link. Each floor of the property will be scanned with a 3D camera created for the purpose of highlighting the entire property.



- Note: The dollhouse view may be disabled due to the nature of the scans so as to present in the most desirable light possible.
- All scans on the property will be broken into parts such as:
 - XX
 - XX
 - XX

CLIENT PROVISIONS: CLIENT AGREES TO COMPLETE THE PHOTOGRAPHY CHECKLIST (ATTACHED) PRIOR TO THE SELECTED PHOTOSHOOT. CLIENT UNDERSTANDS THAT IF THE PROPERTY IS NOT READY TO BE PHOTOGRAPHED AT THE TIME OF THE PHOTOSHOOT, A RESCHEDULING FEE OF \$200 MAY BE CHARGED.

CLIENT AGREES TO SET UP AN ACCOUNT THROUGH MATTERPORT™ TO HOST MODEL OF 3D TOUR. CLIENT UNDERSTANDS THAT HOSTING THROUGH MATTERPORT™ IS AN EXPENSE THAT THEY INCUR AND THAT FIVE D MEDIA IS NOT RESPONSIBLE FOR CLIENT'S MATTERPORT™ ACCOUNT. FIVE D MEDIA CAN HOST A MODEL FOR A FEE OF \$45/MONTH AT CLIENT'S REQUEST.

IF FLOORPLANS ARE AVAILABLE OF THE PROPERTY, CLIENT AGREES TO SEND THEM TO FIVE D MEDIA PRIOR TO THE SCHEDULED SITE VISIT.

HDR PHOTOGRAPHY PREMIUM PACKAGE

- 12 HDR Images per 1,000 sq. feet at a minimum of two images per room and exterior views
- Client will receive all images in JPG format. All images are high-resolution and ready for print or web applications.
- Client will also receive four TWILIGHT IMAGES will be created via a photo editing program, with the integrity of a sunset sky that is comparable to the property's views.
- Client will also receive four STOCK IMAGES, selected by the Client.
- Client will also receive property's FLOORPLAN, complete with measurements in PDF, JPG, PNG, and SVG files for Client's use.
- Client will also receive the creation of a customized SINGLE PROPERTY WEBSITE, that can host applicable deliverables including the HDR Images, Floorplan, Google Map of property's location, and client contact information. Hosting is provided for three months. Client understands that there is a fee of \$10 per month after three-month period ends to continue the hosting of the Single Property Website.



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MATTERPORT™ 3D VIRTUAL TOUR PREMIUM PACKAGE

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- All scans on the property will be broken into parts such as:
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 - XX
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IF FLOORPLANS ARE AVAILABLE OF THE PROPERTY, CLIENT AGREES TO SEND THEM TO FIVE D MEDIA PRIOR TO THE SCHEDULED SITE VISIT.

Client has selected the following ADD-ON OPTIONS to their package:

_____ **TWILIGHT IMAGES**

- Client will receive four TWILIGHT IMAGES will be created via a photo editing program, with the integrity of a sunset sky that is comparable to the property's views.

CLIENT PROVISIONS: NONE.

_____ **FLOORPLAN**

- Client will receive property's FLOORPLAN, complete with measurements in PDF, JPG, PNG, and SVG files for Client's use.

CLIENT PROVISIONS: NONE.

_____ **STOCK IMAGES**

- Client will receive four STOCK IMAGES at their selection. Five D Media will send Client a photography gallery from which to select their images.

CLIENT PROVISIONS: NONE.

_____ **VIRTUAL STAGING, QTY _____**

- Client will receive VIRTUAL STAGING of the specified rooms, which will include digitally altered images to stage their property in the style of their choosing.

CLIENT PROVISIONS: COMPLETE A STYLE CONSULTATION WITH FIVE D MEDIA



SINGLE PROPERTY WEBSITE

- Client will receive the creation of a customized SINGLE PROPERTY WEBSITE, that can host applicable deliverables including the 3D Virtual Tour, HDR Images, Floorplan, Google Map of property's location, and client contact information. Hosting is provided for three months. Client understands that there is a fee of \$10 per month after three-month period ends to continue the hosting of the Single Property Website.

CLIENT PROVISIONS: CLIENT AGREES TO SEND FIVE D MEDIA DIGITAL FILES OF THEIR ORGANIZATION'S LOGOS, CONTACT INFORMATION, REPRESENTATIVE'S HEADSHOT (IF APPLICABLE) THAT THEY WISH TO BE DISPLAYED ON THE WEBSITE.

FLY-IN VIDEO, _____ MINUTES

- Client will receive a FLY-IN VIDEO in an MP4 file format of the 3D Virtual Tour.

CLIENT PROVISIONS: CLIENT AGREES TO ASSETS FOR ADDITIONAL INTEGRATION INCLUDING LOGOS, MUSIC, STILL IMAGES, FLOORPLANS (IF NOT PROVIDED BY FIVE D MEDIA) AND VOICEOVER SCRIPT, IF DESIRED.

EXHIBIT TAGS, QTY _____

- Client will receive EXHIBIT TAGS as a part of their 3D Virtual Tour. Tags are also known as MATTERTAGS. Five D Media will provide training to Client to select specific locations within the tour and will provide a spreadsheet for Client to complete with Exhibit Tag information.

CLIENT PROVISIONS: CLIENTS TAKES FULL RESPONSIBILITY TO PROVIDE FINALIZED ALL CONTENT AND CORRECT URLS AT THE CORRECT LOCATION OF THE PROPERTY. FIVE D MEDIA IS EXEMPT FROM ANY TYPO ERRORS. ADDITIONAL EDITING MAY INCUR AN ADDITIONAL CHARGE.

TEASER VIDEO

- Client will receive an automated TEASER VIDEO in a GIF file format.
- CLIENT PROVISIONS: NONE.

OBJ FILES, QTY _____

- Client will receive OBJ FILES as a part of their Matterport™ 3D Virtual Tour.



- Client Provisions: None.

EXPECTED PROJECT TIME FRAME

Five D Media will provide all expected deliverables within 72 hours of site visit, or (DATE), whichever comes first. Any add-ons not listed in this agreement will be delivered at a new agreed-upon date.

EFFECTIVENESS

This agreement will become effective when all parties have signed it. The date this agreement is signed by the last party to sign it (as indicated by the date associated with the party's signature) will be deemed the date of this agreement. Each party is signing this agreement on the date stated opposite that party's signature.

LISA HINSON, OWNER
FIVE D MEDIA

DATE

NAME, TITLE
CLIENT

DATE